

7 April 1959

MEMORANDUM FOR: Assistant Director, CR

SUBJECT : Semi-Annual Report to President's Board of Consultants
on Foreign Intelligence Activities.

The following activities of the Document Division during the past six months are submitted for consideration as part of OCR's contribution to subject report:

a. Interagency Cooperation

The CODIB Working Group on 26 March 1959 agreed on the hierarchical classification of the revised edition of the Intelligence Subject Code (ISC) and it will be forwarded shortly to CODIB for acceptance. When accepted by CODIB, recommendations will be made for a notation scheme.

The contract with [] for preparing subject and area index to the [] was terminated 31 December 1958 because the using offices and agencies did not feel a continuation of this index was worthwhile.

The revision of the USIB "Union List of Intelligence Serial Publications" was completed in March 1959 and copies will be distributed this month.

Plans are nearing completion for CIA to use AFCIN Minicard coding of Air Force intelligence information reports as indexing input to the Intellofax System. This is an important step toward the elimination of duplication in the indexing of reports within the intelligence community.

The problem of inadequate titles on information reports has proved to be unexpectedly large - 30,000 of the 90,000 reports which were indexed by CIA during the past 6 months required title clarification. The guide to title expansion developed by the CIA indexing staff has been referred to the CODIB for evaluation and possible distribution to USIB field reporting officers.

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b. Internal Programs

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Document Division is participating in the [] program to test the rapid transmission of selected [] reports []. An analyst is coding the reports at the master stage for later evaluation by analysts.

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Four Document Division analysts are assisting the ADG in the Mini-card test operation. We assume the ADG will report full particulars.

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Chief, Document Division